



Application form for Reasonable Adjustment during studies or admission/aptitude tests at BFH

Request for individual adjustment measures during studies or admission/aptitude tests due to disadvantages caused by disability or physical/mental health conditions. Please read the information on [BFH's webpage on Equal Opportunities](#).

First name

Surname

Student ID (if any)

Degree programme

Description of the case

Please describe the nature of your disability or medical diagnosis, its impact on your academic performance and a prognosis on its likely course. Please explain why you need an adjustment during your studies or your admission/aptitude test and describe the measures required.

Scope of application

Once only

Semester _____ Year _____

Module

Proposed adjustment measure

Throughout my entire studies at BFH

Your proposed adjustment measure

During the aptitude test for the school/degree programme

Your proposed adjustment measure

I have enclosed a medical certificate.

Legal notice: by submitting the application and any supporting documents, the applicant consents to the processing of their personal data for the purpose of examining and granting a reasonable adjustment. The data is stored in the student records and deleted xxx years after the end of the reasonable adjustment. Access to the data is restricted to employees of BFH who are involved with the specific case and bound by confidentiality. Additional security measures, such as encryption, are used where possible.



City/Date _____ Signature _____

Please submit the signed form to the *Head of Degree Programme* (for *education degree programmes*) or the school's *Head of Continuing Education* (for *continuing education degree programmes*).